



## AISL Tuition Schedule 2024-2025 Academic Year

Full Educational Allowance (Employer Pays)	Grade	No Educational Allowance (Self-Paying)
\$4,500	Preschool & Pre-Kindergarten	\$2,810/ 52,000M
\$25,122	Grades K-8	\$5,729/106,000M

**Note:** For families who receive a partial educational allowance for grades K-8, refer to the fee categories on page 3. For returning Preschool and PreK families please contact the Business Office for fee structure.

## Additional Investments

Student Category	Application Fee	Capital Fee
<b>New Students</b>	\$220 One time, non-refundable, non transferable payment	\$3,630 (Kinder—Gr.8)
<b>Returning Students</b>	No Fee	\$3,630 (Entering Kinder) \$250/4,500M (Grs. 1—8 per annum per family)

## Sibling Discount

<b>1<sup>st</sup> Child</b>	Full Tuition
<b>2<sup>nd</sup> Child</b>	10% discount
<b>3<sup>rd</sup> Child</b>	20% discount
<b>Additional children</b>	30% discount

For each additional full fee paying child in the same family, a discount will be applied to the tuition based on the table above. Note that the discount will apply to the youngest child.



**Tuition:** Tuition for the entering term is made upon enrollment. Tuition covers the cost of the curricular program, online learning applications, assessments, books, and day field trips. No uniform is required. Overnight trips, bus fees, optional hot lunch and some after school activities are not included. The responsibility for tuition payment rests with the parents, not with their employer. Tuition and fee invoices shall be sent to parents from the Business Office in advance. Payment must be made promptly and by the due date.

Families can pay the tuition in full, or per term, by the following due dates:

- **Term 1** fees due August 19th
- **Term 2** fees due November 18th
- **Term 3** fees due March 24th

### Late Payment Procedure

**Step 1:** Our Business Office will notify you of the late payment via telephone, electronic, or hard copy communication. If fees for the term have not been paid, a report card will not be issued for that student.

**Step 2:** Official letter from the Business Office noting arrears, and a copy of the agreed payment plan or outstanding invoice.

**Step 3:** A meeting with the Director.

**Step 4:** If an account still remains unpaid for more than 30 days the student is subject to exclusion from classes, or disenrollment at the Director’s discretion until any overdue payments are received.

**Unpaid Accounts:** The school reserves the right to pursue bad debts under the appropriate provisions of Lesotho Law. School documents will not be released until all charges are paid. Only students with a zero balance will be allowed to register/attend classes in the following year.

### Pro Rata Tuition Payments

There are times when students enroll in the school after the school year has started or leave the school before the end of the school year.

	<b>Term 1</b> 19 August – 15 November	<b>Term 2</b> 18 November – 21 March	<b>Term 3</b> 24 March - 18 June
<b>Late Enrollment</b>	If student arrives before the start of week 6 (first half) of the trimester, full trimester tuition is applied. If student arrives after week 6 or later (first half) of the trimester, tuition for that trimester is half. Remaining trimesters are at full tuition.		
<b>Early Departure</b>	If student departs before the end of week 6 (first half) of the trimester, the tuition for trimester is half. A refund is possible if whole trimester or year has been paid. Previous trimesters are charged in full. If student departs before week 6 or later (first half) of the trimester, no refund given for remainder of that trimester. If Subsequent trimesters have been paid, a refund can be requested.		



**Note:** In the above-mentioned cases, for purposes of refunds, tuition refers to tuition only; **no refunds may be obtained for application, capital fee, or bus fees.** All families are required to pay a capital fee regardless of start and end date at AISL. The sooner you know of changes in enrollment dates please inform the school.

### Optional Transportation Fees

Please note that the bus only operates within a limited area within Maseru. Please contact the school to find the limits for delivery.

	Annual transportation fee - One Way	Annual transportation fee - Round Trip
<b>5 days a week per school year</b>	\$700.00 USD (10,000 maloti)	\$1,400 USD (20,000 maloti)

**Note:**

- No discounts for missed days.
- If requesting for one term, then the fee is 1/3 of the annual price

### AISL Fee Policies

#### **Tuition and Fees**

The AISL School Board establishes AISL tuition and fees annually, as part of the budget preparation process. Tuition shall be recommended by the Director and Finance Committee. The Tuition shall be so calculated that, based upon the enrollment projections for the budget year, estimated total tuition shall cover the school's total operating budget. The Board may approve other charges or fees. The establishment of any new fees requires the approval of the full Board. The Board will share an annual tuition and fee policy document with parents prior to the start of the academic year. Fees are non-transferable.

#### **Fee Categories**

To ensure clarity for AISL families, each family will be categorized as Education Allowance (EA), Partial Educational Allowance (PEA) or Self-Paying (SP) and list this on the Admission letter. The designation will be based on the contract provided by the Employer. Families requesting registration other than Employer Allowance (EA) shall be required to provide contract/personnel details. The onus is on the applicant to provide ample evidence from their employer regarding their status.

**Educational Allowance (EA):** Educational allowance is defined as **100%** of educational allowance in the form of reimbursement, upfront cost, and/or stipend provided by an employer (NGO, Corporate, Diplomat, Research Fellowship) allotted to cover the set tuition rate.

**Partial Educational Allowance (PEA):** Partial educational allowance is defined as **any percentage less than 100%** of educational allowance/cap in the form of reimbursement, upfront cost, and/or stipend provided by an employer (NGO, Corporate, Diplomat, Research Fellowship) allotted to cover the set tuition rate. **Documentation from the employer noting the allowance is required to qualify for this category.**

Partial Educational Allowance (Employer Pays Partial)	Grade
\$20,000	Grades K-8

**No Educational Allowance (Self-Paying):** Families in this category receive no education allowances in the form of reimbursement, upfront cost, and/or stipend provided by an employer (NGO, Corporate, Diplomat, Research Fellowship) allotted to cover the set tuition rate, and thus pay for tuition themselves. **Documentation from the employer indicating no allowance is required to qualify for this category.**



## **Annual Capital Fee**

To begin in the school year 2024-2025, the annual Capital Fee is intended to support capital improvements, and maintenance to school facilities, and for building a reserve fund for the long-term infrastructure sustainability of the school. It is an annual non-refundable fee determined by the Board and charged per family.

## **New Student & Returning Student Entering Kindergarten Capital Fee Payment Options:**

This is a one-time fee for new students, and current students entering Kindergarten at the amount to be determined by the Board.

### **For current Preschool or PreK students, the capital fee may be paid in installments as noted below:**

- **Option 1:** Pay the Capital Fee when the child enters Kindergarten – the fee can be paid as one lump sum, or in installments over the year, and charged at the rate prevailing during the Kindergarten academic year, or
- **Option 2:** Pay the Capital Fee in installments beginning in the Preschool and Pre-Kindergarten years and pay the remaining balance in Kindergarten – the fee will be charged at the rate prevailing during the year the student was enrolled.

### **For new enrollments to AISL:**

- **Option 1:** Pay the one-time Capital Fee when the child enters the school – the fee can be paid as one lump sum, or
- **Option 2:** Pay the one-time Capital Fee in installments over the course of the first school year; charged at the rate prevailing

## **Application Fee (for New Students)**

A non-refundable, one-time application fee of \$220 is charged for new students applying to AISL. This fee must be paid upon enrollment.

## **Fee Payments**

Tuition and fees are to be paid in US Dollars or the local currency per the Business Manager, at the rate provided by the Business Manager via bank/wire transfer only.

## **Bank Fees**

All Transaction Fees resulting from transfer of funds are the responsibility of the parent. Further invoices will include any amounts taken from the payment as a result of bank charges and resulting in the reduction of the amount paid versus the amount due.

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